

INSTRUCTION SHEET - MASONIC BLOOD DRIVE CHARITY DONATION REQUEST FORM

The Masonic Blood+Organ Donor Program is dedicated to the promotion of blood collection and blood products in our Masonic Lodges and appendant organizations. As Masons, we are taught compassion and concern for our fellow man. What better way do we have to demonstrate this virtue, than by offering the greatest gift – the gift of life – to our society?

In order to promote active participation in blood collection among our Masonic Lodges and appendant organizations, the Board of Directors of the Masonic Blood+Organ Donor Program has approved a charitable donation of \$ 10 for each unit of blood collected at a Masonic affiliated blood drive, payable to a Masonic charity. Units commonly called “Double Reds” will qualify as two units collected.

In addition to regular blood drives, platelet and plasma donations also qualify for charitable donations. For individuals making platelet donations, each donor is permitted up to 24 units per year. Plasma donors are allowed 12 units per year. Blood Program forms for these blood product donations are available from Brother Gary Davis at MBODP@pagrandlodge.org.

The sponsoring Masonic Lodge or Masonic appendant organization must direct the charitable donation to a Masonic affiliated, IRS registered, 501 (c) (3) charitable organization. All blood drives applying for this charitable donation must be pre-approved by the Masonic Blood+Organ Donor Club prior to the blood drive, by using a donation request form.

All Masonic related organizations operating under the Grand Lodge of Pennsylvania are encouraged to sponsor a Masonic Blood Drive and will be eligible to submit a request for charitable donations.

It is highly recommended that blood drives executed under this program be held in Masonic Lodges or places of Masonic affiliation and significance. This is done to promote our good deeds to the communities in which we reside and to showcase our Lodges. While this is recommended, it is also recognized that not all Masonic buildings have the necessary amenities to host a blood drive (temperature control, lighting, location of restroom facilities, physical access for people and equipment, etc.). It is permissible to hold a blood drive at a non-Masonic facility if you have received prior approval and you truly endeavor to promote the blood drive as a Masonic Blood Drive.

Attached is the CHARITY DONATION REQUEST AND PAYMENT FORM. Please follow the directions below, paying particular attention to the procedure, the timelines and necessary information to accompany the form.

1. Fill out the top half of the form. Please include all information requested. Forward the form to Brother Gary Davis at MBODP@pagrandlodge.org or mail to his address on the form. All submissions MUST be received a minimum of 30 days before the blood drive for approval. The approval form will be returned to you.
2. Conduct your blood drive. When the drive is completed, ask the blood collection agency to give you a verification form – listing the number of units collected and signed by the person in charge from the agency.
3. Complete the lower part of the form, with the number of units collected, accompanied with the verification form from the blood collection agency (PLEASE NOTE: List ONLY the number of units collected – NOT THE NUMBER OF DONORS WHO CAME TO THE DRIVE). Mail the entire completed form, along with the verification form, to Brother Larry Bilotto, 2500 Walton Ave., Altoona, PA 16602-3375 or email both forms to TresMBODP@pagrandlodge.org for payment. To receive payment, all completed forms must be received no later than 45 days after the blood drive. Your donation will be sent directly to your designated charity - unless otherwise requested. The charity is always requested to inform the sponsoring Lodge or appendant organization of their receipt of the donation.

For questions about completing this form or receiving payment, contact either Brother at their contact information.

A new REQUEST FORM is required for every new blood drive.