



# MASONIC BLOOD DRIVE CHARITY DONATION REQUEST FORM

Please fill out the top half of this form and have it approved prior to your Masonic Blood Drive.

<b>CHAIRPERSON</b>	Blood Drive Chairperson	Lodge Name/Masonic Body	District	Lodge Number
	Phone	Email		
	Address	City	State	Zip

<b>BLOOD DRIVE</b>	Building/Location of Drive			
	Address	City	State	Zip
	Date of Drive	Start Time	End Time	Name of Blood Collection Agency
	Masonic Charity to Benefit <i>(Must Be A Masonic Affiliated 501(c)(3) Charity)</i>			If Other
	<b>For approval, email form to: <a href="mailto:MBODP@pagrandlodge.org">MBODP@pagrandlodge.org</a>.</b> <b>Questions about the form or blood programming: 215-988-1958</b>			
APPROVED:				

<b>CHARITY PAYMENT</b>	After your blood drive, complete this part of the form. Have the blood drive collection agent sign and date the number of units collected. Please submit the entire form for payment within 45 days after your drive.			
	Number Of Units Collected: _____ X \$10 Per Unit = _____ <i>("Double Reds" count as two units)</i>			
	Make Check Payable To (Name Of Charity): _____			
	Send To Attention Of (Charity Contact): _____			
	Phone: _____ Email: _____			
	Street: _____ City: _____ State: _____ Zip: _____			
	Email this completed form for payment to: <a href="mailto:TresMBODP@pagrandlodge.org">TresMBODP@pagrandlodge.org</a>		Blood collecting Agency Rep:  Number of units collected:  Date:	
	If you have any questions about completing this portion of the form or receiving payment, please email Brother Bilotto at <a href="mailto:TresMBODP@pagrandlodge.org">TresMBODP@pagrandlodge.org</a> or call (814) 935-5558. For more information on the Masonic Blood+Organ Donor Program, visit the website at <a href="http://masonicbloodandorgandonors.org">masonicbloodandorgandonors.org</a> .			

## **INSTRUCTION SHEET - MASONIC BLOOD DRIVE CHARITY DONATION REQUEST FORM**

The Masonic Blood+Organ Donor Program is dedicated to the promotion of blood collection and blood products in our Masonic Lodges and appendant organizations. As Masons, we are taught compassion and concern for our fellow man. What better way do we have to demonstrate this virtue, than by offering the greatest gift – the gift of life – to our society?

In order to promote active participation in blood collection among our Masonic Lodges and appendant organizations, the Board of Directors of the Masonic Blood+Organ Donor Program has approved a charitable donation of \$ 10 for each unit of blood collected at a Masonic affiliated blood drive, payable to a Masonic charity. Units commonly called “Double Reds” will qualify as two units collected.

In addition to regular blood drives, platelet and plasma donations also qualify for charitable donations. For individuals making platelet donations, each donor is permitted up to 24 units per year. Plasma donors are allowed 12 units per year. Blood Program forms for these blood product donations are available at *MasonicBloodandOrganDonors.org*.

The sponsoring Masonic Lodge or Masonic appendant organization must direct the charitable donation to a Masonic affiliated, IRS registered, 501 (c) (3) charitable organization. All blood drives applying for this charitable donation must be pre-approved by the Masonic Blood+Organ Donor Club prior to the blood drive, by using a donation request form.

All Masonic related organizations operating under the Grand Lodge of Pennsylvania are encouraged to sponsor a Masonic Blood Drive and will be eligible to submit a request for charitable donations.

It is highly recommended that blood drives executed under this program be held in Masonic Lodges or places of Masonic affiliation and significance. This is done to promote our good deeds to the communities in which we reside and to showcase our Lodges. While this is recommended, it is also recognized that not all Masonic buildings have the necessary amenities to host a blood drive (temperature control, lighting, location of restroom facilities, physical access for people and equipment, etc.). It is permissible to hold a blood drive at a non-Masonic facility if you have received prior approval and you truly endeavor to promote the blood drive as a Masonic Blood Drive.

Attached is the CHARITY DONATION REQUEST AND PAYMENT FORM. Please follow the directions below, paying particular attention to the procedure, the timelines and necessary information to accompany the form.

1. Fill out the top half of the form. Please include all information requested. Email the form to our Secretary at [MBODP@pagrandlodge.org](mailto:MBODP@pagrandlodge.org). All submissions **MUST** be received a minimum of 30 days before the blood drive for approval. The approval form will be returned to you.
2. Conduct your blood drive. When the drive is completed, ask the blood collection agency to give you a verification form – listing the number of units collected and signed by the person in charge from the agency.
3. Complete the lower part of the form, with the number of units collected, accompanied with the verification form from the blood collection agency (PLEASE NOTE: List **ONLY** the number of units collected – **NOT THE NUMBER OF DONORS WHO CAME TO THE DRIVE**). Mail the entire completed form, along with the verification form, to Brother Larry Bilotto, 2500 Walton Ave., Altoona, PA 16602-3375 or email both forms to [TresMBODP@pagrandlodge.org](mailto:TresMBODP@pagrandlodge.org) for payment. To receive payment, all completed forms must be received no later than 45 days after the blood drive. Your donation will be sent directly to your designated charity - unless otherwise requested. The charity is always requested to inform the sponsoring Lodge or appendant organization of their receipt of the donation.

For questions about completing this form or receiving payment, contact either Brother at their contact information.

A new REQUEST FORM is required for every new blood drive.